

Members are hereby summoned to attend the  
**High Wych Parish Council Meeting**  
**Wednesday 13th March 2019 at 8pm in**  
**The Green Room, High Wych Memorial Hall**  
to transact the following business

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 6 March 2019

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**19.015 To receive and accept apologies for absence**

**19.016 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (*including non-pecuniary, with the nature of the interest*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

*To consider suspending the Meeting for Public Comments*

**19.017 To approve and sign Minutes of the Parish Council Meeting held on 16<sup>th</sup> January 2019**

**19.018 Chairman's Announcements**

- 19.019 Police matters:** 1. To receive the police report  
2. Police Locality panel meeting (BP): update

**19.020 County and District Councillors' reports**

**19.021 Planning**

**1. New Planning Applications received**

<b>3/19/0258/HH</b> <b>3/19/0259/LBC</b>	<b>Crumps Farm: Demolish garage &amp; build replacement.</b> <b>RECONSULTATION</b>	Comments by 12 <sup>th</sup> March
<b>19/00016/REFUSE</b> <b>(3/18/1789/FUL)</b>	<b>Land adj to Elms, Slough Road: Erect a 5 bedroomed dwelling.</b> <b>APPEALED to Planning Inspectorate</b>	Comments by 21 <sup>st</sup> March

**2. Decision Notices (for information only)**

<b>3/18/2795/OUT</b>	<b>Pole Hole Farm, Pye Corner: Demolish agricultural barn and erect 6 no. dwellings – outline permission</b>	<b>REFUSED</b>
<b>3/18/2714/HH</b>	<b>Poplars, High Wych Lane: Demolish outbuilding; erect single storey detached double garage</b>	<b>GRANTED</b>
<b>3/18/2548/ARPN</b>	<b>Pole Hall Farm, Pye Corner: Change of use of agricultural buildings to C3 residential to provide 5 dwellings</b>	Decision awaited
<b>3/18/2323/HH</b>	<b>New House Farm, Spellbrook Lane West: Demolish garage and erect a 3-bay cart lodge.</b>	<b>REFUSED</b>
<b>3/18/2139/HH</b>	<b>Poplars, High Wych Lane: Demolish outbuilding; erect 3-bay garage</b>	<b>REFUSED</b>

<b>3/18/1229/LBC</b>	<b>Crumps Farm: Equestrian/farm buildings change to B1 commercial</b>	<b>GRANTED</b>
<b>3/18/1229/LBC</b>	<b>Crumps Farm: Equestrian/farm buildings change to B1 commercial</b>	<b>GRANTED</b>
<b>3/18/0738/FUL</b>	<b>Crumps Farm: Equestrian/farm buildings change to B1 commercial</b>	<b>GRANTED</b>

**3. Other planning matters:**

1. To consider any late planning applications and other planning matters
2. Review of County Minerals Plan (TP)

**19.022 Finance**

1. To receive the Treasurer's Accounts, Budget Performance Report, and Asset Register
2. A non-signatory member to sign reconciliation of Accounts and Bank Statements
3. To approve payments as per Treasurer's report
4. To appoint an internal auditor for 2018/19 Annual Governance & Accountability Return (AGAR)

**19.023 Correspondence:** To receive correspondence list (*below, for information only, unless indicated*)

**19.024 1. Highways**

1. Review of A414 Corridor Strategy Consultation (BS/DS)

**2. Footpaths and Public Rights of Way:** updates

1. Notice of closure of High Wych Bridleway 31, 32 & 41.

**3. Other Parish Matters**

1. Village shop sign: update
2. High Wych Memorial Hall car park: to consider action re excessive use by non HWMH patrons
3. High Wych Car Park: **(i)** Park Hill Homes to remove spoil etc from car park verge: update  
**(ii)** General car park issues: to consider report and action

**19.025 1. Playing fields and buildings**

1. Annual play area safety inspection: update
2. Litter picker to undertake regular play area risk assessments: update
3. New play equipment suggestions: update
4. (i) To consider lease extension to Harlow Theatre Company.  
(ii) To consider Harlow Theatre Company development plans

**2. Allotments**

1. Review of Tenancy T&Cs: update
2. Supply of plants for village planters: update

**19.026 For future agendas and late items to consider**

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
3. Permission for limited car parking on Allen's Green Playing Field (Village Green)

**19.027 1. To note Parish Council elections, Thursday 2nd May**

**2. Date of next Meetings: Wednesday 15th May 2018, Allen's Green Village Hall**

1. 7.15pm: Annual Parish Council Meeting, followed by
2. 7.30pm approx: Annual Meeting of the Parish, followed by
3. 8.00pm approx.: Ordinary Council Meeting, May

**Correspondence list for Agenda item 19.023: (for information only except where referred to an agenda item)**

Pensions Regulator: Confirmation of completion of Declaration of Compliance survey

Park Hill Homes: re HWMH car park verge and fence (19.024.3.3)

HCC: re Temporary closure of Bridleways 31, 32, 41 (19.024.2.1)

Harlow Theatre Company: re new lease and development plans (19.025.4)