

Members are hereby summoned to attend the  
**High Wych Ordinary Parish Council Meeting**  
**Wednesday 15th May 2019 at approximately 8pm** (following the  
Annual Council and Annual Parish Meetings which commence at 7.15pm)  
**in The Green Room, High Wych Memorial Hall**  
to transact the following business

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 9 May 2019

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**19.038 To receive and accept apologies for absence**

**19.039 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

*To consider suspending the Meeting for Public Comments*

**19.040 To approve and sign Minutes of the Parish Council Meeting held on 13<sup>th</sup> March 2019**

**19.041 Chairman's Announcements**

**19.042 Police matters:** 1. To receive the police report  
2. Police Locality panel meeting: update

**19.043 County and District Councillors' reports**

**19.044 Planning**

**1. New Planning Applications received**

<b>3/19/0794/FUL</b>	<b>Tharbies Farm, Rook End:</b> Change of use from agricultural to residential.	Extended to 14 May
<b>3/19/0924/PNHH</b>	<b>11 Mansfield:</b> Single storey rear extension: Depth 4.45 metres, Maximum height 2.70 metres, Eaves height 2.70 metres.	By 24 May
<b>3/19/0897/HH</b>	<b>17 Mansfield:</b> Part two storey part single storey side and rear extension; single storey rear extension with lattern skylight	By 29 May

**2. Decision Notices (for information only)**

<b>3/18/2548/ARPN</b>	<b>Pole Hall Farm, Pye Corner:</b> Change of use of agricultural buildings to C3 residential to provide 5 dwellings	<b>GRANTED</b>
<b>3/19/0038/HH</b>	<b>Templewood High Wych Road:</b> Extensions to front, side and rear.	<b>REFUSED</b>
<b>3/19/0523/HH</b>	<b>Leaky Cauldron Corner, Blounts Lane:</b> detached 3 bay cart lodge with first floor home gym.	<b>REFUSED</b>
<b>3/19/0534/HH</b>	<b>Broad Oak, High Wych Road:</b> Alterations to windows, replace wall tiles, build front wall & gates	<b>GRANTED</b>

<b>3/19/0615/PNHH</b>	<b>11 Mansfield: Single storey extension</b>	<b>REFUSED</b>
<b>3/18/2476/FUL</b> <b>19/00052/REFUSE</b>	<b>Bakers Farm: Erect a pair of 3-bed semi-detached houses.</b> <b>APPEALED to The Planning Inspectorate</b>	Awaiting Appeal decision
<b>3/19/0258/HH</b> <b>3/19/0259/LBC</b>	<b>Crumps Farm: Demolish garage &amp; build replacement. LBC not necessary; 0258/HH APPEALED to The Planning Inspectorate</b>	Awaiting Appeal decision
<b>19/00016/REFUSE</b> <b>(3/18/1789/FUL)</b>	<b>Land adj to Elms, Slough Road: Erect a 5 bedroomed dwelling.</b> <b>APPEALED to Planning Inspectorate</b>	Awaiting Appeal decision

**3. Other planning matters:**

1. To consider any late planning applications and other planning matters

**19.045 Finance**

1. To receive the Treasurer's Accounts, Budget Performance Report, and Asset Register
2. A non-signatory member to sign reconciliation of Accounts and Bank Statements
3. To approve payments as per Treasurer's report
4. Annual Governance and Accountability Return 2018/19
  1. **To Resolve that the Parish Council meets the criteria and wishes to be an exempt authority**
  2. Following the above resolution, **RFO and presiding Chairman to sign the Certificate of Exemption**
  3. **To approve by Resolution Section 1: The Annual Governance Statement.**
  4. **The Clerk and the presiding Chairman to then sign Section 1**
  5. **To consider the Section 2 Accounting Statements** as signed by the RFO and presented to the Council; then
  6. **To approve by Resolution Section 2 Accounting Statements**
  7. **Presiding Chairman then to sign Section 2**
  8. **To Resolve to set the date for the Exercise of Public Rights as 17 June to 12 July 2019**

5. **Insurance renewal:** to consider options

**19.046 Correspondence:** To receive correspondence list (*below, for information only, unless indicated*)

**19.047 1. Highways**

1. Notice of pending Bakers Lane closure
2. Parking issues in High Wych Lane

**2. Footpaths and Public Rights of Way:**

1. FP43 plus FP by Path Cottage in need of clearance maintenance

**3. Other Parish Matters**

1. **Litter bin** by the village shop: update
2. **High Wych Memorial Hall car park**
  1. Outcome of discussions with Park Hill Homes and The Oakleys
  2. Impact of any parking restrictions, if imposed (use by non HWMH patrons)
  3. EHDC lease

**19.048 1. Playing fields and buildings**

1. **Play area inspection:** to note completed 20 March
2. **New play equipment** suggestions and proposals: update
3. **Harlow Theatre Company** development plans and Section 106 funding: update

**2. Allotments**

**19.049 For future agendas and late items to consider**

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
3. Permission for limited car parking on Allen's Green Playing Field (Village Green) for 2020/21

**19.050 Date of next Meeting**

To confirm Wednesday 17th July 2019, High Wych Memorial Hall (and confirm Hall booking)

**Correspondence list for Agenda item 19.046: (for information only except where referred to an agenda item)**

Parishioner: Objection to Allen's Green Playing Field being considered to allow car parking (matter for 2020/21 )

Parishioner: Parking in High Wych Lane obstructed and damage to vehicles (19.047.1.2)

Parishioner: FP43 and another overgrown with nettles (19.047.2.1)

Parishioner: Parked cars blocking access to The Old Bakery (19.3.2.1)