

Members are hereby summoned to attend the
High Wych Ordinary Parish Council Meeting
Wednesday 10th July 2019 at 8pm
in Allen's Green Village Hall
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 4 July 2019

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

19.051 To receive and accept apologies for absence

19.052 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

- 19.053**
1. To approve and sign Minutes of the Annual Parish Council Meeting held on 15th May 2019
 2. To approve and sign Minutes of the Ordinary Parish Council Meeting held on 15th May 2019
 3. To receive draft Minutes of the Annual Meeting of the Parish held on 15th May 2019 (for approval by parishioners attending the Annual Meeting of the Parish in May 2020)

To consider suspending the Meeting for Public Comments

19.054 Chairman's Announcements

- 19.055 Police matters:**
1. To receive the police report
 2. To appoint a Police Locality portfolio holder (deferred from Annual Council meeting)
 3. Police Locality panel meeting: update

19.056 County and District Councillors' reports

19.057 Planning

1. New Planning Applications received

3/19/1222/HH	11 Mansfield: Single storey rear extension: Depth 4.45 metres,	By 8 th July
3/19/1046/FUL	Land adj to Fifth Avenue existing Eastwick crossing	By 9 th August

2. Decision Notices (for information only)

3/19/1081/AGPN	Tharbies Farm, Rook End: Erection of new storage barn	REFUSED
3/19/0794/FUL	Tharbies Farm: Change of use from agricultural to residential.	REFUSED
3/19/0924/PNHH	11 Mansfield: Single storey rear extension: Depth 4.45 metres, Maximum height 2.70 metres, Eaves height 2.70 metres.	Prior approval not required
3/19/0897/HH	17 Mansfield: Part two storey part single storey side and rear extension; single storey rear extension with lantern skylight	REFUSED
3/18/2476/FUL 19/00052/REFUSE	Bakers Farm: Erect a pair of 3-bed semi-detached houses. APPEALED to The Planning Inspectorate	Appeal dismissed

19/00016/REFUSE (3/18/1789/FUL)	Land adj to Elms, Slough Road: Erect a 5 bedroomed dwelling. APPEALED to Planning Inspectorate	Appeal dismissed
3/19/1115/FUL & 3/19/1116/LBC	Hardings Farm, High Wych: Demolish link area from house to barn to create separate 4-bed dwelling.	Decision awaited
3/19/0918/LBC	3 Stepped Mews, High Wych Lane: Replacement windows & doors	Decision awaited
3/19/0258/HH 3/19/0259/LBC	Crumps Farm: Demolish garage & build replacement. LBC not necessary; 0258/HH APPEALED to The Planning Inspectorate	Awaiting Appeal decision

3. **Other planning matters:** To consider any late planning applications and other planning matters

19.058 Finance

1. To receive the Treasurer's Accounts, Budget Performance Report, and Asset Register
2. A non-signatory member to sign reconciliation of Accounts and Bank Statements
3. To approve payments as per Treasurer's report
5. Insurance renewal: To confirm new arrangements
6. To approve approx £40 Clerk's training day, 17th July (£120 shared with other councils)

19.059 Correspondence: To receive correspondence list (*below, for information only, unless indicated*)

19.060 1. Highways

1. Parking issues in High Wych Lane – ongoing: update
2. Speed & Volume Study by the school: update

2. Footpaths and Public Rights of Way:

1. FP43 plus FP by Path Cottage in need of clearance maintenance
2. Update: Modification Order for footpath near Broadfields

3. Other Parish Matters

1. High Wych Memorial Hall

1. Car park issues: update
2. Impact of any parking restrictions, if imposed (use by non HWMH patrons)
3. EHDC lease: update
4. CCTV

2. School Sports Day: request PTA to advise car park users of limited parking and manning car park

3. Litter bin adjacent to bus shelter: Report on EHDC bin replacement (at their expense)

19.061 1. Playing fields and buildings

1. **New play equipment** suggestions and proposals: update
2. **Harlow Theatre Company** development plans and Section 106 funding: update
3. **Burnt-out golf buggy on KGV Playing Field:** damage and insurance report
4. **To consider tree maintenance work:** Five items quoted
5. **H&S:** Insurance requirement of weekly checks on play equipment, with evidence.

2. Allotments Report

19.062 Village Greens and Common Land

1. Reported car parking on Allen's Green Village Green
2. To note UK Power Networks' tree clearance by Allen's Green transformer

19.063 Governance documents:

1. Standing Orders: To consider adopting
2. Financial Regulations: To consider adopting
3. Code of Conduct: To note – adopted November 2017

19.064 For future agendas and late items to consider

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
3. Permission for limited car parking on Allen's Green Playing Field (Village Green) for 2020/21

19.065 Date of next Meeting: Wednesday 18th September 2019, High Wych Memorial Hall, 8pm

Correspondence list for Agenda item 19.059: (for information only except where referred to an agenda item)

Parishioner: Report of car parking on Allen's Green village green (19.062.1)

Parishioner: Incident outside the school, and problems created by parking there (19.060.1.2 & 19.060.3)

Parishioner: Re HCC inaction on adoption of footpath near Broadfields (19.060.2.2)

Police: re car parking on Allen's Green and parish vandalism (19.062.1)